



**MINUTES
TOWN OF CAMP VERDE
SPECIAL SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, MAY 7, 2025 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. Call to Order

Mayor Moore called the meeting to order at 6:00 p.m.

2. Roll Call.

Councilor Brian Bolton, Councilor Wendy Escoffier, Councilor Robert Foreman, Councilor Robin Godwin, Councilor Jessie Murdock and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, and Town Clerk Leah Rhodes.

3. Pledge of Allegiance

Councilor Bolton led the Pledge.

4. Consent Agenda – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

Mayor Moore suggested that, in the future, if the Council wishes to remove any item from the consent agenda, rather than moving to approve the remaining items after a removal, the Council should engage in a discussion and proceed with a single motion and second.

Town Manager Fisher stated on Item 4.b.2, the meeting time for the Regular Session, May 21, 2025 should state 6:00 p.m.

a) Approval of the Minutes:

- 1) Special Session – April 9, 2025 at 5:00 p.m.
- 2) Regular Session – April 16, 2025 at 6:00 p.m.
- 3) Special Session (Public Portion) – April 17, 2025 at 1:00 p.m.
- 4) Executive Session – April 17, 2025 at 1:00 p.m.
- 5) Special Session – April 23, 2025 at 4:00 p.m.

b) Set Next Meeting, Date and Time:

- 1) Special Session – May 14, 2025 at 5:00 p.m.
- 2) Regular Session – May 21, 2025 at 5:00 p.m.
- 3) Special Session – May 28, 2025 at 5:00 p.m.
- 4) Regular Session – June 4, 2025 at 6:00 p.m.
- 5) Special Session – June 5, 2025 at 1:00 p.m.
- 6) Special Session – June 11, 2025 at 5:00 p.m.
- 7) Regular Session – June 18, 2025 at 6:00 p.m.

- c) **Consideration and possible approval of Resolution 2025-1179, approving the 2025 policy statement that authorizes the Mayor, as the Town Chief Elected Official, to support or oppose bills introduced during Legislative Sessions when they affect the Town's interest and require an immediate response (Town Code Section 2-2-4F).** Staff Resource: Town Manager Miranda Fisher.
- d) **Consideration, and possible approval of Resolution 2025-1175 approving the form and authorizing the execution and delivery of a financial assistance agreement with the Water Infrastructure Finance Authority of Arizona from its Water Supply Development Revolving Fund Program for an award of \$2,000,000 in forgivable principal for the installation of two 500,000-gallon water storage tanks and a pump station on a parcel provided by the Verde Commercial Subdivision.** Staff Resource: Utilities Director Jeff Low and Finance Director Michael Showers.
- e) **Consideration, and possible approval to purchase three (3) new Ford Explorer Patrol Units through Enterprise, not to exceed \$180,000.00 from the FY26 CIP budget.** Staff Resource: Marshal Corey Rowley and Finance Director Michael Showers.
- f) **Consideration, and possible approval of Request for Proposal #2025-208 for auditor services.** Staff Resource: Finance Director Michael Showers.

On a **motion** made by Councilor Godwin, seconded by Councilor Escoffier, the Council **moved** to approve the consent agenda with the change of the May 21, 2025 to show at 6:00 p.m.

Roll Call Vote:

Councilor Bolton: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Councilor Escoffier: aye

Mayor Moore: aye
Motion Carried 6-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no public comments.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council, and Town Manager reported on current events.

7. **Special Announcements and Presentations.** All presentations are limited to 15-minutes.

- **Proclamation declaring May 4-10, 2025 as Municipal Clerks Week.** Staff Resource: Town Clerk Leah Rhodes.

Mayor Moore proclaimed the week of May 4-10, 2025 as Municipal Clerks Week. Town Clerk Leah Rhodes accepted the proclamation.

- **Proclamation declaring May 18-24, 2025 as Public Works Week.** Staff Resource: Public Works Director Ken Krebs.

Mayor Moore proclaimed the week of May 18-24, 2025 as Public Works Week. Public Works Director Ken Krebs accepted the proclamation.

- **Proclamation declaring May 2025 as Frontline Worker Appreciation Month.** Staff Resource: Town Clerk Leah Rhodes.

Mayor Moore proclaimed May 2025 as Frontline Worker Appreciation Month. Marshal Corey Rowley accepted the proclamation.

- **Proclamation declaring May 2025 as Building Safety Month.** Staff Resource: Town Manager / Interim Community Development Director Miranda Fisher.

Mayor Moore proclaimed May 2025 as Building Safety Month. Chief Building Official Roxanne Jasman accepted the proclamation.

8. Discussion, consideration, and possible appointment of Vice Mayor. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated at the Council meeting on April 23, 2025, the Council decided to select a Vice Mayor from the current five Councilmembers, and tonight, the Council should make a motion on who they would like to appoint.

On a **motion** made by, Councilmember Foreman seconded by Councilmember Robin Godwin, the Council **moved** to appoint Wendy Escoffier as the new Vice Mayor.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye

Councilor Foreman: aye

Councilor Godwin: aye

Councilor: Murdock: aye

Motion Carried 6-0.

9. Discussion, consideration, and possible approval of process for filling the Council vacancy. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated in accordance with Section 2-1-4 of the Town Code, the Town Council must fill the vacant seat by June 16, 2025. Town Manager Fisher provided an overview of the timeline, application requirements and process to fill the Council Vacancy. Town Manager Fisher stated applications will be accepted May 8, 2025 through May 22, 2025 and must be submitted in person at Town Hall.

Town Manager Fisher responded to questions from the Council.

Town Council approved the process for filling the vacancy as presented.

10. Discussion, consideration, and possible selection of Matrix Design Group, Inc. for the Facilities Master Plan, not to exceed \$150,000. Staff Resource: Town

Manager Miranda Fisher.

Town Manager Fisher announced that the staff had issued a request for proposals and received three responses. After evaluating the submissions, Town staff is requesting approval to enter into a contract with Matrix Design Group, Inc. for the development of the Facilities Master Plan.

Cameron Bowski, Project Manager at Matrix Design Group, Inc., introduced himself and expressed enthusiasm for beginning the project.

On a **motion** made by Councilmember Godwin, seconded by Councilmember Foreman **moved to approve** contracting with Matrix Design Group, Inc. for the Facilities Master Plan not to exceed \$150,000.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye

Councilor Foreman: aye

Councilor Godwin: aye

Councilor: Murdock: aye

Motion Carried 6-0.

11. **Discussion, consideration, and possible award of Bid No. 25-206, Dickison Circle Waterline Relocation Project, to Ligon Excavation in the amount of \$291,389.76.**
Staff Resource: CIP Manager Martin Smith.

CIP Project Manager Smith stated in 2017, the Arizona Department of Transportation installed a box culvert under Highway 260 to manage stormwater drainage from west to east. Over time the erosion has caused exposure of the Town's water line. CIP Project Smith stated staff conducted a bid process and he is recommending the Council award the project to Ligon Excavation.

CIP Project Manager Smith responded to questions from the Council.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilmember Foreman, **moved to award** Bid No. 25-206, Dickison Circle Waterline Relocation Project, to Ligon Excavation in the amount of \$291,389.76.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye

Councilor Foreman: aye

Councilor Godwin: aye

Councilor: Murdock: aye

Motion Carried 6-0.

12. **Public Hearing:** Public Hearing: Discussion, consideration and possible approval of a recommendation to the Arizona Department of Liquor Licenses and Control regarding an application for a Series 7, Beer and Wine Bar Liquor License for Alkemista Coffee & Tea, located at 284 N. Homestead Parkway, Unit 2, Camp Verde, Arizona, 86322. Staff Resource: Town Clerk Leah Rhodes.

Staff Comments: Town Clerk Leah Rhodes provided a summary of the liquor license application.

Applicant Comments: Applicant Sergiu Goma stated he was in attendance if the Council had any questions.

Open Public Hearing: Mayor Moore opened the public hearing at 6:49 p.m. and there were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 6:49 p.m.

Council Discussion: There was no discussion.

On a **motion** made by Councilmember Murdock, seconded by Vice Mayor Escoffier, **moved to approve** submitting to the Arizona Department of Liquor License and Control a recommendation of approval of the application for a Series 7, Beer and Wine Bar Liquor License for Alkemista Coffee & Tea, located at 284 N. Homestead Parkway, Unit 2, Camp Verde, Arizona, 86322.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye

Councilor Foreman: aye

Councilor Godwin: aye

Councilor: Murdock: aye

Motion Carried 6-0.

13. **Public Hearing:** Public Hearing: Discussion, consideration and possible approval of a recommendation to the Arizona Department of Liquor Licenses and Control regarding an application for a Series 6, Bar Liquor License for Alkemista Brew, located at 284 N. Homestead Parkway, Unit 1, Camp Verde, Arizona, 86322. Staff Resource: Town Clerk Leah Rhodes.

Staff Comments: Town Clerk Leah Rhodes provided a summary of the liquor license application.

Open Public Hearing: Mayor Moore opened the public hearing at 6:51 p.m. and there were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 6:51 p.m.

Council Discussion: There was no discussion.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilmember Godwin,

moved to approve submitting to the Arizona Department of Liquor License and Control a recommendation of approval of the application for a Series 6, Bar Liquor License for Alkemista Brew, located at 284 N. Homestead Parkway, Unit 1, Camp Verde, Arizona, 86322.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye

Councilor Foreman: aye

Councilor Godwin: aye

Councilor: Murdock: aye

Motion Carried 6-0.

14. **Public Hearing:** Public Hearing: Discussion, consideration and possible approval of a recommendation to the Arizona Department of Liquor Licenses and Control regarding an application for a Series 7, Beer and Wine Bar Liquor License for Alkemista Brew #2, located at 284 N. Homestead Parkway, Unit 3, Camp Verde, Arizona, 86322. Staff Resource: Town Clerk Leah Rhodes.

Staff Comments: Town Clerk Leah Rhodes provided a summary of the liquor license application.

Open Public Hearing: Mayor Moore opened the public hearing at 6:55 p.m. and there were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 6:55 p.m.

Council Discussion: There was no discussion.

On a **motion** made by Councilmember Foreman, seconded by Councilmember Godwin, **moved to approve** submitting to the Arizona Department of Liquor License and Control a recommendation of approval of the application for a Series 7, Beer and Wine Bar Liquor License for Alkemista Brew #2, located at 284 N. Homestead Parkway, Unit 3, Camp Verde, Arizona, 86322.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye

Councilor Foreman: aye

Councilor Godwin: aye

Councilor: Murdock: aye

Motion Carried 6-0.

15. **Public Hearing:** Public Hearing: Discussion, consideration and possible approval of a recommendation to the Arizona Department of Liquor Licenses and Control regarding an application for a Series 7, Beer and Wine Bar Liquor License for Alkemista Brew #3, located at 284 N. Homestead Parkway, Unit 3, Camp Verde,

Arizona, 86322. Staff Resource: Town Clerk Leah Rhodes.

Staff Comments: Town Clerk Leah Rhodes provided a summary of the liquor license application.

Open Public Hearing: Mayor Moore opened the public hearing at 6:57 p.m. and there were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 6:57 p.m.

Council Discussion: There was no discussion.

On a **motion** made by Councilmember Foreman, seconded by Vice Mayor Escoffier, **moved to approve** submitting to the Arizona Department of Liquor License and Control a recommendation of approval of the application for a Series 7, Beer and Wine Bar Liquor License for Alkemista Brew #3, located at 284 N. Homestead Parkway, Unit 3, Camp Verde, Arizona, 86322.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye

Councilor Foreman: aye

Councilor Godwin: aye

Councilor: Murdock: aye

Motion Carried 6-0.

16. **Public Hearing:** Public Hearing: Discussion, consideration and possible approval of a recommendation to the Arizona Department of Liquor Licenses and Control regarding an application for a Series 7, Beer and Wine Bar Liquor License for Alkemista Brew #4, located at 284 N. Homestead Parkway, Unit 4, Camp Verde, Arizona, 86322. Staff Resource: Town Clerk Leah Rhodes.

Staff Comments: Town Clerk Leah Rhodes provided a summary of the liquor license application.

Open Public Hearing: Mayor Moore opened the public hearing at 6:59 p.m. and there were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 6:59 p.m.

Council Discussion: There was no discussion.

On a **motion** made by Councilmember Godwin, seconded by Vice Mayor Escoffier, **moved to approve** submitting to the Arizona Department of Liquor License and Control a recommendation of approval of the application for a Series 7, Beer and Wine Bar Liquor License for Alkemista Brew #4, located at 284 N. Homestead Parkway, Unit 4, Camp Verde, Arizona, 86322.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye
Councilor Foreman: aye
Councilor Godwin: aye
Councilor: Murdock: aye
Motion Carried 6-0.

Mayor Moore recessed the meeting for a break at 7:00 p.m. and reconvened the meeting at 7:10 pm.

17. **Public Hearing:** Discussion, consideration, and possible approval of Ordinance 2025-A501, an Ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, for a zoning map change from C2-PAD (Commercial: general sales and services – planned area development) to C2 (Commercial: general sales and services) for approximately 17.41 acres, more specifically described in Exhibit A (currently parcel 403-23-104T); providing for repeal of conflicting ordinances; providing for severability; and setting an effective date. Staff Resource: Acting Senior Planner Cory Mulcaire.

Staff Presentation: Acting Senior Planner Mulcaire reported that, in order to facilitate development for the new owner, the applicant is requesting a zoning designation of C2 (Commercial: General Sales and Services) for the property. The applicant intends to develop the parcel as a 150-site RV resort. Additionally, Acting Senior Planner Mulcaire noted that the applicant seeks to remove the Planned Area Development (PAD) as outlined in Item 18 and is requesting a use permit for an RV park on the same parcel where an RV park is permitted within the C2 PAD zone, subject to final site plan approval. Acting Senior Planner Mulcaire explained that the applicant is seeking a rezone in order to be able to develop the property in a different manner, such as multifamily housing, should they choose to do so in the future.

Applicant Presentation: Bennett Boggess, representative for the developer, stated he was present to answer any questions the Council may have.

Open Public Hearing: Mayor opened the public hearing at 7:14 p.m. and there were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 7:14 p.m.

Council Discussion: Acting Senior Planner Mulcaire responded to questions from the Council.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilmember Godwin, **moved to approve** Ordinance 2025-A501, an ordinance of the mayor and common council for a zoning map change from C2-PAD (commercial: general sales and services – planned area development) to C2 (commercial: general sales and services) for approximately 17.41 acres, more specifically described in Exhibit A (currently parcel 403-23-104T); providing for repeal of conflicting ordinances; providing for severability; and setting an effective date.

Roll Call Vote:

Mayor Moore: aye
Councilor Bolton: aye
Councilor Escoffier: aye
Councilor Foreman: aye
Councilor Godwin: aye
Councilor: Murdock: aye
Motion Carried 6-0.

18. **Public Hearing:** Discussion, consideration, and possible approval of Resolution 2025-1167, a Resolution of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, approving Use Permit 20240465M, with conditions, for Tom Boggess of Verde 17, LLC (Mariposa RV Resort) for assessor's parcel number (APN) 403-23-104T consisting of 17.41 acres. Staff Resource: Acting Senior Planner Cory Mulcaire.

Mayor Moore requested that Town Attorney Trish Stuhan provide a brief overview of the permit use process, including the applicable criteria and guidelines that the Council must follow when making decisions regarding use permits. Town Attorney Stuhan outlined the process.

Staff Presentation: Acting Senior Planner Cory Mulcaire stated this project is for 150 RV spaces on parcel 403-23-104T, which is accessed off of State Route 260. The proposed project is requesting a Use Permit for an RV Park developed in accordance with Section 306 of the Planning and Zoning Ordinance.

Town Staff has met with the applicant and has determined that the applicant has met the required criteria for a Use Permit. Acting Senior Planner Mulcaire provided an overview of the use permit conditions for the Mariposa RV Park as recommended by Town staff and approved by the Planning and Zoning Commission.

MARIPOSA RV PARK USE PERMIT CONDITIONS

1. The applicant shall comply with the submitted Letter of Intent and Site Plan requirements.
2. Any changes, modifications, or additions to this project at any time shall be submitted to the Town for review and approval through the Planning & Zoning Commission and Town Council.
3. The Use permit shall run with the land in perpetuity unless the use is discontinued for six months, or the permit is voided according to the procedures outlined in the Town's Planning and Zoning Ordinance.
4. The use of generators shall be prohibited unless there is an emergency.
5. The RV Park shall comply with all noise and lighting regulations as provided in the Planning and Zoning Ordinance and the Town Code.
6. All driving areas shall be surfaced with AB or other hard surfacing approved by the Town Engineer.
7. Any on-site water storage/pump shall be designed to meet Copper Canyon Fire and Medical's fire protection requirements.
8. Mechanical equipment, electrical meter and service components, and similar utility devices, whether ground-level, wall-mounted, or roof-mounted, shall be screened

and painted to match the main color of the building(s) or to blend in with adjacent landscaping.

9. This project shall always maintain on-site management to ensure compliance with the Zoning Ordinance, Town Code, and these Use Permit conditions.
10. The applicant shall upsize and loop the water line serving the property from an 8-inch to 12-inch diameter line to increase fire flows for the area.
11. Staff shall review this use permit (6) six months after approval and every year thereafter to ensure the project conforms to the Use permit conditions, Zoning ordinance, and Town Code. Staff will provide an update to Town Council on the applicant's compliance with the Use Permit annually.

Applicant Presentation: Bennett Boggess, representative for the developer, presented a presentation on the Mariposa RV Resort project and site plan.

Open Public Hearing: Mayor Moore opened the public hearing at 7:32 p.m.

Theodore Ryan, Megan Asbury, Lori McNerlin, Cydni Wayne, and Todd Scantlebury expressed their opposition to the proposed development of the Mariposa RV Park. They cited concerns regarding increased traffic flow, reduced demand due to declining tourism, potential strain on the town's water supply, noise disturbances, decreased property values, and safety risks associated with the park.

Susan Vlastelica spoke in favor of the proposed development of the Mariposa RV Park.

Close Public Hearing: Mayor Moore Closed the public hearing at 7:52 p.m.

Council Discussion: Councilmember Foreman voice concern and requested conducting a traffic study. Vice Mayor Escoffier requested four (4) additional conditions to the RV Park use permit conditions: 1. The applicant and or on-site management shall post a sign advising tenants and guests of quiet hours between 10:00 p.m. until 7:00 a.m., Sunday through Monday. 2. The applicant shall obtain and maintain the Friends of the Verde River certification for development outlined under the River Friendly Development Guidebook. Town Attorney Stuhan stated this was not applicable. 3. The development shall provide non-motorized trail access to the nearby Verde River Greenway state natural area. Town Attorney Stuhan indicated that it would be feasible to address this administratively to ensure that trail access is provided on the property. 4. Require a traffic impact study and comply with the Town Engineer recommendations.

Town Manager Fisher, Acting Senior Planner Mulcaire, Town Attorney Trish Stuhan Representative Ben Boggess responded to questions from the Council.

Town Manager Fisher stated staff will add the additional use permit conditions:

1. The Mariposa RV Park shall observe quiet hours between 10:00 p.m. and 7:00 a.m., Monday through Sunday. The applicant and or on-site caretaker shall post a sign advising guests about the quiet hours.
2. The applicant shall be required to complete a traffic impact study.

On a **motion** made by Councilmember Murdock, seconded by Councilmember Godwin, **moved to approve** Resolution 2025-1167, a resolution of the mayor and common council of the Town of Camp Verde, Yavapai county, Arizona, approving Use Permit 20240465m, with conditions, for Tom Boggess of Verde 17, LLC (Mariposa RV Resort) for assessor's parcel number (APN) 403-23-104T consisting of 17.41 acres with the following conditions as noted by the Town Manager.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye

Councilor Foreman: aye

Councilor Godwin: aye

Councilor: Murdock: aye

Motion Carried 6-0.

Mayor Moore recessed the meeting for a break at 8:29 p.m. and reconvened the meeting at 8:36 pm.

19. **Public Hearing:** Discussion, consideration, and possible approval of Ordinance 2025-A502, an ordinance of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, amending the Planning and Zoning Ordinance, Part Two – Zoning Classifications, Section 203 – Use Districts, Subsections B – R1-District; C – R2 – District, D – R-R District, and E – RS District, all related to use permits for RV Parks; providing for repeal of conflicting ordinances; providing for severability; and setting an effective date. Staff Resource: Acting Senior Planner Cory Mulcaire.

Staff Presentation: Acting Senior Planner Mulcaire stated Town Staff sought recommendations from the Commission to help set priorities for the Community Development Department - Planning Division. On February 6, 2025 Planning and Zoning Commission requested that staff ask the Town Council for direction to add an additional Community Development priority, which would be drafting an ordinance to remove the Use Permit provision for RV Park's from all Residential Zoning Districts. On February 19, 2025, Town Council directed staff to proceed with removing the Use Permit RV Park provision from all residential Zoning Districts in the Planning and Zoning Ordinance. On April 3, 2025, the Planning and Zoning Commission recommended approval of the Ordinance to Council.

Open Public Hearing: Mayor Moore opened the public hearing at 8:39 p.m. and there were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 8:39 p.m.

Council Discussion: Vice Mayor questioned adding an Emergency Clause to the Ordinance. Town Attorney Stuhan responded, stating an Emergency Clause must be for the public health, safety and welfare of the residents.

Vice Mayor Escoffier restated for the record that the Council can not approve the Ordinance with an Emergency Clause and the Ordinance will take effect in 30 days.

Town Manager Fisher, Acting Senior Planner Mulcaire and Town Attorney Stuhan responded to questions from the Council.

On a **motion** made by Councilmember Godwin, seconded by Councilmember Foreman, **moved to approve** Ordinance 2025-A502, an ordinance of the Mayor and Common council of the Town of Camp Verde, Yavapai County, Arizona, amending the Planning and Zoning Ordinance, Part Two – Zoning Classifications, Section 203 – Use Districts, Subsections B – R1 District; C – R2 District, D – R-R District, and E – RS District, all related to use permits for RV parks; providing for repeal of conflicting ordinances; providing for severability; and setting an effective date.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye

Councilor Foreman: aye

Councilor Godwin: aye

Councilor: Murdock: aye

Motion Carried 6-0.

20. Discussion, consideration, and possible direction for distributing the FY25 \$50,000 Community Outreach Funds. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated the Town Council budgeted \$50,000 in Community Outreach Funds in FY25 to aid non-profits who serve our community. Town Council opted not to distribute these funds right at the start of the fiscal year due to the challenging financial position the Town was in. In an effort to make the distribution process more equitable, Town staff are recommending that the Town invite all non-profit organizations who directly serve the Camp Verde community and are in good standing with the State of Arizona, to apply for funding through an online application process. Once the application period closes, the available funds will be divided equally among all eligible applicants. Town Manager Fisher provided an example of the application and stated the process would start on May 8, 2025.

Mayor Moore expressed a preference for the Council to have the authority to determine how the funds will be distributed, rather than handling the process administratively.

Vice Mayor Escoffier stated she would like to include additional questions on the application:

1. What other funding does the organization receive.
2. How many individuals or households in Camp Verde the non-profit serves.

3. Provide a budget on how the non-profit will use the money received.

Councilmember Murdock concurred with the additional questions proposed by Vice Mayor Escoffier and supported the requirement of a formal application. She further expressed a preference for the applicant to attend a Council meeting to present their application and request, allowing the Council the opportunity to ask questions.

Mayor Moore expressed that it would be more effective for the applicant to be present at a Council meeting to allow for questions and direct engagement vs. a formal presentation by the applicant.

The Council provided direction to Town Manager Fisher to make the necessary revisions to the application and proceed with the process.

Town Manager Fisher and Town Attorney Stuhan responded to questions from the Council.

21. Discussion, consideration, and possible approval of Resolution 2025-1178 approving the Congressionally Directed Spending priorities. Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated Town staff are seeking approval of funding for ten essential infrastructure and public safety projects, following the submission of Congressionally Directed Spending applications last Friday. These projects, which cover areas such as water, wastewater, public safety, and public works, are vital to the ongoing development, safety, and service quality for Camp Verde's residents. Town Manager Fisher provided an overview of the list of the CIP priority projects for the Town.

Councilor Godwin expressed concern about how the projects were ranked.

Town Manager Fisher responded to questions from the Council.

On a **motion** made by Councilmember Godwin, seconded by Vice Mayor Escoffier, **moved to approve** Resolution 2025-1178 approving the Congressionally Directed Spending priorities.

Roll Call Vote:

Mayor Moore: aye

Councilor Bolton: aye

Councilor Escoffier: aye

Councilor Foreman: aye

Councilor Godwin: aye

Councilor: Murdock: aye

Motion Carried 6-0.

22. Adjournment

Mayor Moore adjourned the meeting at 9:17 p.m.



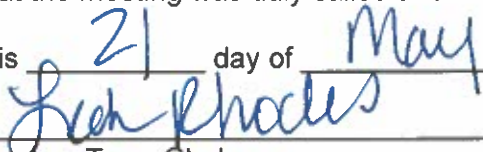
Mayor Marie Moore



Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on May 7, 2025. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 21 day of May, 2025.


Leah Rhodes, Town Clerk